

SWANLEA SCHOOL

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Dear Parent/Carer,

Arrangements for Year 13 students during the A level examination period

As you will know your child in Year 13 will be taking their final **A level exams** until late June. You should ask to **see their exams timetable** so that you can be aware of the dates and times of these important examinations.

During the examination period we expect students to be in lessons as normal unless they have an examination in the afternoon in which case, they may use the morning for revision. If the exam is in the morning, they must attend their usual lessons as per their timetable.

Due the number of examinations taking place in our large venues we have made the difficult decision to stop running Year 13 PE lessons on Tuesday afternoons. This means all year 13 students will be **dismissed at lunchtime** and expected to complete their revision at home for that afternoon only.

Subject briefings will take place before each exam so students **must be in school by 08:25AM** for morning exams and by **1:00PM** for **afternoon** ones.

All Year 13 BTEC lessons will continue as normal until the end of the academic year. Teachers will be setting individual deadlines for students which they must adhere to in order to complete the course.

Please remind your child to ensure they come fully equipped with the correct stationary for the exams. Once students have completed all their exams, they will be required to **return all school text books**.

Please also note that the **Year 13 leavers ceremony** will be held on Monday 26th June from 4pm – more details will follow shortly.

Finally, I would like to take this opportunity to thank you for your support and wish your child every success in these exams and their future prospects at university or in employment.

Yours faithfully,

Ms A. Khatun
Joint Head of Sixth Form

