

SWANLEA SCHOOL

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Head of School: Mr K Miah BA (Hons) MEd
Executive Head: Ms B Landers BA (Hons) MA

20th May 2024

Dear Parents/Carers

Firstly, we would like to thank all our students and parents for their support during our Ofsted Inspection. The Inspectors were very impressed with our students and the way they conduct themselves. Once we have the official report we will share this with you.

The school will be closed for students from 27th – 31st May for the May Half Term Holiday. School will re-open on Monday 3rd June, at the usual time.

Key Dates:

Friday 7 th June	Y9 DTP/MEN ACWY Vaccinations
Friday 14 th June	Y9 DTP/MEN ACWY Vaccinations
Mon 17 th June	Potential School Closure for Eid ul Adha
Wed 19 th June	Y9 Parents Evening (4-7pm)
Wed 26 th June	Y13 Graduation
Thu 27 th June	New Year 12 Induction Day New Year 7 Intake Parents Evening
Mon 1 st July	Y11 NRA
Wed 3 rd July	Awards Evening (4-6pm) for invited parents/carers only
Thu 4 th /Fr- 5 th July	School closed –Staff INSET Day/ Year 5/6 Day
Mon 8 th – Fri 12 th July	Arts Week 9 th July – KS3 Sports Day 10 th July – KS4 Sports Day
Fri 19 th July	End of Summer Term

Attendance/Punctuality: Thank you for your continued support. Please continue to ensure that your child leaves home in enough time to arrive at school for 8.35am (taking into account that there may be travel delays).

Holidays during Term Time: Once again, we respectfully request that parents/carers refrain from booking holidays/trips during term time, as these absences have a significant impact on your child's learning. A list of future term dates can be found on our website to assist you with booking holidays/trips within our holiday timescales.

Outdoor Coats: May I please ask parents/carers to remind their children that outdoor coats should not be worn in the school buildings.

6th Form Meal Price: I would like to give you advance notice that from September 2024, the cost of a meal for students in the 6th form will increase to £2.40.



Lost Property: We have a large number of lost property items and would request that students check for any items belonging to them before the end of this academic year. Any items remaining at the end of July, will be laundered and added to our second-hand stock for families who are struggling to buy school uniform items.

Mobile Phones/Earphones: May I please ask parents/carers to remind their children that mobile phones should not be used at school and earphones must be taken out before entering the building. Phones and earphones will be confiscated if this is not adhered to.

Allergies/Medical Conditions: A reminder that if your child develops any allergies (particularly food allergies) or medical conditions, you must inform the school office immediately.

Parents Contact Details: Again – it is vital that you keep the school office fully informed and up to date with any changes to contact details, ie home address and contact telephone numbers.

Appointments: I ask that parents/carers do not come to school without an appointment. If you have any concerns about your child, please contact your child's Head of Year in the first instance, either by email to officeadmin@swanlea.co.uk or by telephone 0207 375 3267. However, if there are issues that you would like to discuss with myself or the Senior Leadership Team, please contact my PA, Ms Azmin (ext 207), to arrange a suitable time.

We would also request that parents/carers contact the school first before picking up students during the school day.

Durward Street/Brady Street: We request that you **do not** drop-off/collect your child by car from Durward Street or Brady Street (immediately in front of the school) at the beginning and end of the school day. Durward Street and Brady Street get very congested at these times and are presenting a Health & Safety issue due to the high volume of traffic near the school.

Thank you for your continuing co-operation and support. Together we can ensure that your child receives an outstanding education where they are challenged and supported to realise their potential.

We hope you have an enjoyable half term break.

Yours faithfully



Kabir Miah
Head of School



Brenda Landers
Executive Head