

SWANLEA SCHOOL

Respect | **Aspire** | Achieve

officeadmin@swanlea.co.uk | 31 Brady Street, London E1 5DJ
swanlea.co.uk | T: 020 7375 3267 F: 020 7375 3567
Head of School: Mr K Miah BA (Hons) MEd
Executive Head: Ms B Landers BA (Hons) MA

18th October 2024

Dear Parents/Carers

Thank you for your support in ensuring that we have had such a positive start to the new school year.

School will be closed for the October half term from **Monday 28th – Friday 1st November 2024**. School will re-open on **Monday 4th November 2024**.

Key Dates for the next half term are as follows:

Date	Event
Monday 28 th October – Friday 1 st November	Half Term
21 st November	Super Learning Day 2
4 th December	KS5 Parents Evening (4-6pm)
11 th December	Y11 Parents Evening (4-7pm)
20 th December	Last day of Autumn Term
23 rd December – 3 rd January	Christmas Holidays

As firework day is drawing nearer, I would like to remind parents/carers that in the interests of safety, pupils **must not** bring fireworks or bangers to school. Any pupil caught in possession of, or letting off fireworks or bangers in school or the local area may be recommended for **permanent exclusion**.

School Uniform Code: Please ensure that your child attends school in the correct uniform. If your child is not in the correct uniform and does not have a note from parents/carers to explain the reason why, **they may receive a school sanction and / or be sent home to change**. If there is no-one at home, the item will be confiscated. We have had some queries from parents / carers regarding uniform expectations at Swanlea School. For your information, I have attached a copy of the current uniform requirements for all key stages at Swanlea, this is also on our website. In particular, I would like to remind you of the following points:

- No student is allowed to wear make up
- No student is allowed to wear jewellery except one pair of plain gold or silver stud earrings (no hoops or nose studs). Any nose studs that cannot be removed will need to be covered by a plain 'band aid style' plaster from home
- Any garment worn under the shirt should be plain white and not visible/protrude beyond the shirt
- School coats - all outdoor coats must have a waterproof element: no denim, no leather, no hooded top, no sports top and no fur (unless it's on the hood). Any hooded garments must not be worn either inside the building or in the playground. Body warmers are not allowed. Coats worn, that are not school uniform will be confiscated and can be collected from the Pastoral Supervisors office at the end of the day
- Winter hats (wooly), scarves and gloves can be worn in the playground but must be removed before entering the building
- Shirts should be tucked in at all times
- Acrylic nails and coloured nail varnish is not allowed. False eyelashes are also not permitted
- Non-prescription contact lenses are not allowed (students will be asked to remove them & dispose of them)

- Baseball caps are not allowed
- Only school-issued badges/stickers may be worn on school uniform/clothes and equipment
- Eyebrows/haircuts- should not have a special designs, patterns, or shaved lines. Eyebrows should not be shaved (In line with the Equality Act 2010)

As the weather will be getting colder, students may wear warmer coats (not leather or denim) over their blazers. Coats may also be worn inside the school building after half term during the colder months as well as the playground. However, hoods **must not** be worn anywhere on the school site.

Attendance/Punctuality: Please ensure that your child attends school every day and on time, in the correct uniform and with the equipment they need.

Appointments: I ask that parents/carers do not come to school without an appointment. If you have any concerns about your child, please contact your child's Head of Year in the first instance, either by email to officeadmin@swanlea.co.uk or by telephone 0207 375 3267. However, if there are issues that you would like to discuss with myself or the Senior Leadership Team, please contact our PA, Ms Azmin (ext 207), to arrange a suitable time.

Durward Street/Brady Street: We request that you **do not** drop-off/collect your child by car from Durward Street or Brady Street (immediately in front of the school) at the beginning and end of the school day. Instead, we request that you drop-off/collect your child further along Brady Street or from one of the side roads. Durward Street and Brady Street are currently very congested at these times and are presenting a Health & Safety issue due to the high volume of traffic near the school.

Yours faithfully



Kabir Miah
Head of School



Brenda Landers
Executive Head



Swanlea School

Respect | Aspire | Achieve

SWANLEA SCHOOL UNIFORM & EQUIPMENT



UNIFORM

KS3

- Official Red Swanlea blazer with school badge -KS3 (**Black for Year 9**)
- Plain grey V-neck jumper with school logo – KS3 (**Black for Year 9**)
- A plain white shirt with collar, which should be buttoned to the neck and tucked in.
- KS3 tie (red & grey stripes)
- Plain formal grey (**Black for Year 9**) trousers which covers the ankles or skirt (knee length), made from suit type material which should have no stitched-on pockets or studs/rivets and should be worn at the waist. No jeans, jeggings or flared trousers.
- If a belt is worn it must be plain, black and formal, with no additional markings
- Plain grey (**Black for Year 9**) salwar kameez (optional) -top should be up to the neck, top should be no shorter than the thigh, trouser must be kabuli style (loose fitting)
- Plain grey (**Black for Year 9**) tunic dress, from the neck to below the knee which does not reach below the ankle (optional)
- Plain grey (**Black for Year 9**) headscarf/prayer cap (optional). Headscarfs should not extend beyond the waist
- Plain black, closed, formal school shoes (coloured laces, high heels, plimsolls, sport shoes and ballet pumps are not allowed) or plain black boots to be worn underneath the trousers

Years 7 & 8



Year 9





KS4

- Official black Swanlea blazer with school badge
- Plain black V-neck jumper with school logo
- A plain white shirt with collar, which should be buttoned to the neck and tucked in.
- KS4 tie (silver)
- Plain formal black trousers (covering the ankles) or skirt (knee length), made from suit type material which should have no stitched-on pockets or studs/rivets and should be worn at the waist. No jeans, jeggings or flared trousers.
- If a belt is worn it must be plain, black and formal, with no additional markings
- Plain salwar kameez (optional) -top should be up to the neck, top should be no shorter than the thigh, trouser must be kabuli style (loose fitting)
- Plain black headscarf/prayer cap (optional)
- Plain black, closed, formal school shoes (coloured laces, high heels, plimsolls, sport shoes and ballet pumps are not allowed) or plain black boots to be worn underneath the trousers





Dress code for all Students – Years 7-11

- No student is allowed to wear make up
 - No student is allowed to wear jewellery except one pair of plain gold or silver stud earrings (no hoops or nose studs). Any nose studs that cannot be removed will need to be covered by a plain 'band aid style' plaster from home
 - Any garment worn under the shirt should be plain white and not visible/protrude beyond the shirt
 - School coats - all outdoor coats must have a waterproof element: no denim, no leather, no hooded top, no sports top and no fur (unless it's on the hood). Any hooded garments must not be worn either inside the building or in the playground. Body warmers are not allowed. Coats worn, that are not school uniform will be confiscated and can be collected from the Pastoral Supervisors office at the end of the day
 - Winter hats (wooly), scarves and gloves can be worn in the playground but must be removed before entering the building
 - Shirts should be tucked in at all times
 - Acrylic nails and coloured nail varnish is not allowed. False eyelashes are also not permitted
 - Non-prescription contact lenses are not allowed (students will be asked to remove them & dispose of them)
 - During the summer term students are allowed to wear short sleeved shirt and tie.
 - Baseball caps are not allowed
 - Only school-issued badges/stickers may be worn on school uniform/clothes and equipment
- Eyebrows/haircuts- should not have a special designs, patterns, or shaved lines. Eyebrows should not be shaved

If a student arrives to school in incorrect uniform without a note from their parent/carer to explain the reason why, they will be sent home to change or the parent/carer will be asked to bring correct item in. If there is no-one at home, the item will be confiscated and/or the child placed in detention.

Dress code for Sixth Form Students

- Blouse, shirt with collar, or tailored top (t-shirts, tops with logos and polo shirts are not permitted)
- Skirt, tailored trousers, or dress (jeans, leggings, and track suit bottoms are not permitted)
- Formal black or brown shoes (trainers, stiletto heels or canvas pumps are not permitted)
- Smart jacket (denim jackets are not permitted)
- Smart jumper or cardigan (logos are not permitted)
- Hoodies are not permitted
- Jubbas / thobhs are not permitted apart from during prayers
- Skull caps for religious purposes only (baseball caps or other hats are not permitted)
- Baseball caps or other hats are not permitted
- Only school-issued badges/stickers may be worn on school uniform/clothes and equipment





PE Kit for all students – Years 7-13

Only to be worn to school on the day that pupils have PE or school fixtures

Students should wear shoes on the way in to school as normal

- Black polo shirt with red side panel with Swanlea school logo
- Black track bottoms with Swanlea school logo
- Black 1/4 zip top with red side panel with Swanlea school logo
- Sports trainers
- Short white socks





UNIFORM PRICE LIST

Y7 & 8

Lower School Blazer with Logo

28-32 = £40.00

33-36 = £42.00

38-42 = £46.00

44-48 = £48.00

Jumper with Logo

9/10 – XS = £20.00

Small – Large = £22.00

XL – XXL = £24.00

Twin Pack Shirts

12-14 = £16.00

14.5 – 16 = £17.00

16.5 – 17.5 = £18.00

Grey Trousers/Skirt

25 = £18.00

26-29 = £22.00

30-36 = £24.00

38-42 = £27.00

Lower School Tie = £7.00

Y9, 10 & 11

Upper School Blazer with Logo

All sizes = £38.00

Jumper with Logo

30-34 = £20.00

36-44 = £22.00

Twin Pack Shirts

12-14 = £16.00

14.5 – 16 = £17.00

16.5 – 17.5 = £18.00

Black Trousers/Skirt

25 = £18.00

26-29 = £22.00

30-36 = £24.00

38-42 = £27.00

Upper School Tie = £7.00

PE Kit for ALL Year Groups

Polo Shirt with Logo = £15.00

Tracksuit Bottoms with Logo = £20.00

¼ zip Top with Logo = £25.00

The Official School Uniform is Only Available from **TRUTEX Hackney (Crossbow)**, the Official School Suppliers

31 Broadway Market, London, E8 4PH

Tel: 0207 923 9313

email: crossbow.schoolwear@hotmail.com

online: www.trutexhackney.com

Open: Mon-Fri 9.30am – 5.00pm & Sat 9.30am – 3.00pm
All Prices are Subject to Change



EQUIPMENT

It is important that students come to school properly prepared for learning. We consider that in order to ensure high standards of work, every student must bring to school the following:

- ID badge
- School bag - large enough to carry A4 books/folders
- Student planner
- Refillable water bottle
- Scientific calculator [using a phone as a calculator is not allowed]
- Coloured pencils
- 1 pocket dictionary
- Pencil case
- 3 black pens
- 2 green ballpoint pens
- 2 pencils
- Pencil sharpener
- Rubber
- 1 long ruler (30 cm)
- 1 glue stick
- 1 pack of highlighters

Please note: Scissors, pen knives and any other form of blades should not be brought into school. Any students in possession of these items may be at risk of permanent exclusion.