



KITCHEN PORTER

Salary: Scale 2 Point 3 (pro-rata, actual salary £21,806.58 – NJC 26/27 Pay increment pending)

Hours of Work: 30 hpw (Term Time Only - 38wpy)

Start Date: As soon as possible

Contract type: Permanent

Swanlea School is an **OFSTED Outstanding**, high-performing 11–18 mixed comprehensive school located in the heart of Tower Hamlets. We are driven by a clear moral purpose and a shared commitment to providing an exceptional education for every young person, regardless of background or circumstance. Our Swanlea Values underpin everything we do, shaping our culture of high expectations, respect, inclusion and ambition for both students and staff.

We are proud to be one of the lead schools within the newly established **Weavers' Federation**, working in close partnership with two local primary schools to strengthen educational provision, raise standards and ensure continuity of learning across all phases. Through this collaboration, we are building a strong, coherent educational community that supports staff development, shares best practice and maximises opportunities for children and young people across our local area.

Swanlea School serves a diverse community, with almost 50% of students eligible for Pupil Premium. We firmly believe that social disadvantage is not a barrier to achievement. Our inclusive ethos, ambitious culture and strong pastoral support ensure that every student is supported to thrive. As a school rooted in one of the most diverse communities in London, we celebrate the richness of our student and staff population and actively promote equality, inclusion and belonging. Our mission is to empower every learner to achieve academic excellence, develop strong character and leave Swanlea equipped with the knowledge, skills and confidence to succeed in higher education, employment and life beyond school.

An exciting opportunity has arisen to join our friendly and hardworking School Kitchen Team as a Kitchen Porter, based in a beautifully refurbished canteen and kitchen. You will play a key role in supporting the smooth running of the kitchen by maintaining cleanliness, washing dishes and equipment, and assisting the team with basic food preparation as needed. Experience in a busy commercial or school kitchen would be an advantage, but enthusiasm, reliability, and a team-focused approach are just as important.

We are looking for someone who:

- Has a positive, “can do” attitude
- Is flexible and adaptable
- Can follow instructions accurately
- Works well as part of a team
- Is reliable and punctual
- Remains calm under pressure
- Is physically fit, as the role involves long periods of standing

In return, we offer:

- A competitive salary, including Inner London weighting, and access to the Local Government Pension Scheme
- A forward-thinking, driven, and supportive leadership team
- A strong and stable financial environment
- A vibrant and welcoming community of children, parents, staff, and governors
- The opportunity to work in a creative and supportive environment with a committed team
- Excellent professional development (CPD) opportunities and a positive work/life balance
- A central location in a diverse London borough with excellent transport links

- Outstanding facilities and resources
- A supportive and collaborative staff culture
- Access to leadership development programmes
- A friendly and diverse school community

Additional benefits include:

- Staff discount scheme (Blue Light Card, Discount for Teachers)
- Season ticket loan scheme
- Cycle to Work scheme
- Free eye tests and discounted eye care
- Subsidised staff restaurant (serving breakfast and lunch)
- Access to confidential wellbeing and support services

Application process

To apply, please visit: https://www.tes.com/jobs/vacancy/schrole_f42a72f6-c6c8-4d1e-a893-13f3d875b2b1

Closing/Shortlisting date: 9am on Monday 2nd November 2026

Interviews: To be confirmed

For further information, please contact: recruitment@swanlea.co.uk

We reserve the right to interview and appoint prior to the closing date. Early applications are encouraged. We do not accept CVs. We do not provide feedback on applications.

Safeguarding Statement

Swanlea School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Appointment to this post is subject to an enhanced DBS check, satisfactory references and pre-employment checks in line with Keeping Children Safe in Education guidance. Any online searches will be limited to publicly available professional information and carried out in accordance with data protection legislation.

Our safeguarding policy can be found on our website: <https://swanlea.co.uk>

